

# UET meeting

Tue 30 January 2024, 10:00 - 13:00

Committee Room

## Attendees

### Board members

John Vinney, Jim Andrews, Keith Phalp, Karen Parker, Shelley Thompson, Susie Reynell (Finance Director), Sarah Bate

### In attendance

Jane Forster, Julie Kerr

## Meeting minutes

### 1. Minutes and Matters arising from the previous meeting

Approval


The minutes of the meeting held on 23rd January 2024 were approved as being an accurate record of the meeting.


Chair

There were no matters arising.

The action log was noted.

Action list: <https://livebournemouthac.sharepoint.com/sites/UETPrivate/Lists/UET%20Actions/AllItems.aspx>

 UET action list after 23rd Jan 24 meeting.pdf

 Minutes\_UET meeting\_230124.pdf

### 2. Finance discussion

Susie Reynell

## 2.1. Cash flow update

REDACT

[REDACTED]

[REDACTED]

- [REDACTED]
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[📄 UET - Weekly Cashflow Forecast Narrative w-e 26 January 2024.pdf](#)

[📄 UET - Weekly Cashflow Forecast w-c 29 January 2024.pdf](#)





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 UET\_update\_Jan24.pdf



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## 4. Break

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## 5. Programme heat map

To be discussed at a separate meeting ahead of a discussion with ULT 7th Feb 23.


-  2024-01 Portfolio review.pdf
-  Portfolio Heatmap - Jan 2024.pdf

## Discussion

Susie, Keith And Shelley, And  
Russell

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## 6. Departmental reviews

 Departmental reviews 23-24 30th January 2024.pdf









## 7.2. Board papers for 9th February

- Fees delegation: SR to prepare 1-page paper to delegate responsibility for non-UK fee setting to UET.
- [REDACTED]
- [REDACTED]
- [REDACTED]

## 7.3. Committee minutes to note

There were no comments on the minutes.

### 7.3.1. External Engagement Management Committee

Meetings held bi-monthly. Minutes for September and November 23 and January 24 attached. Next Tuesday 26th March.

- [EE Engagement Plan Nov 2023.pdf](#)
- [External Engagement Management Group Meeting Minutes. 19.09.23.pdf](#)
- [External Engagement Management Group Meeting Minutes. 21.11.23.pdf](#)
- [EE Activity Planner DEC 2023.pdf](#)
- [Minutes. External Engagement Management Group Meeting 16.01.24.pdf](#)

## 8. Standing item: reportable events

Discussion

Reportable events update

Chair

There were no new reportable events noted.

JF to include Reportable Events on the agenda for the meeting with the Deans

## 9. Future Meetings

Note

REDACT

Chair

[REDACTED]

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- [REDACTED]

[REDACTED].

- [ULT agenda 12th March 2024.pdf](#)
- [ULT 7th Feb 24.pdf](#)
- [UET strategy 5th Feb 24.pdf](#)
- [UET 6th Feb 24.pdf](#)

## 10. AOB

Chair

## 10.1. Coroners Inquest - Southampton

Following a death by suicide at Southampton, ST reported that it is vital staff are trained in mental health and that we keep strong records. We are already doing a lot but we need to pick up the pace. It is becoming clear that universities will be required to work much more like schools with regard to pastoral care. It is crucial that we notice mental health issues.

The ruling from Bristol High Court is still awaited.

**ACTION:** ST to lead on this and follow up with Kerry.

## Information

Shelley Thompson

### 10.1.1. Sustainability Committee

SB reported that BU has signed up to the UK Consortium on Sustainable Research. There is no cost or liability - it is just a good network to be part of.

## Information

Sarah Bate