UET meeting

Tue 30 January 2024, 10:00 - 13:00 Committee Room

Attendees

Board members

John Vinney, Jim Andrews, Keith Phalp, Karen Parker, Shelley Thompson, Susie Reynell (Finance Director), Sarah Bate

In attendance

Jane Forster, Julie Kerr

Meeting minutes

1. Minutes and Matters arising from the previous meeting

The minutes of the meeting held on 23rd January 2024 were approved as being an accurate record of the meeting.

There were no matters arising.

The action log was noted.

Action list: https://livebournemouthac.sharepoint.com/sites/UETPrivate/Lists/UET%20Actions/AllItems.aspx

UET action list after 23rd Jan 24 meeting.pdf Minutes_UET meeting_230124.pdf

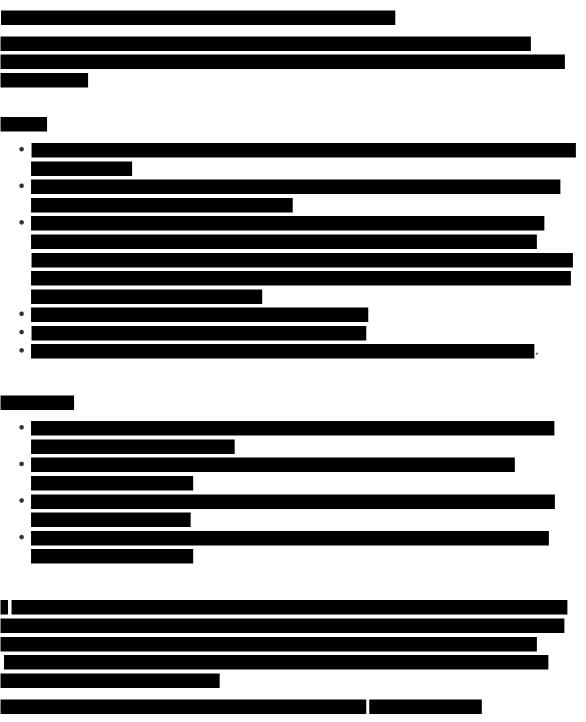
2. Finance discussion

Susie Reynell

Approval Chair

2.1. Cash flow update

REDACT



Device The Weekly Cashflow Forecast Narrative w-e 26 January 2024.pdf

Det - Weekly Cashflow Forecast w-c 29 January 2024.pdf

Information

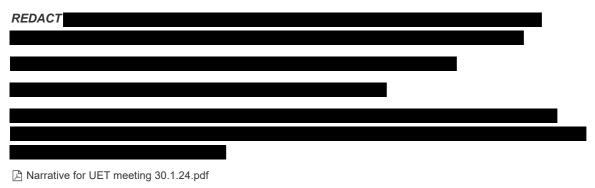
Susie Reynell

2.2. Bids for approval

There were 6 pre-award proposals (RED 14034, 14086, 14103, 13562, 14108, 14062) and no post-award proposals.

Approval Susie Reynell

All were approved,



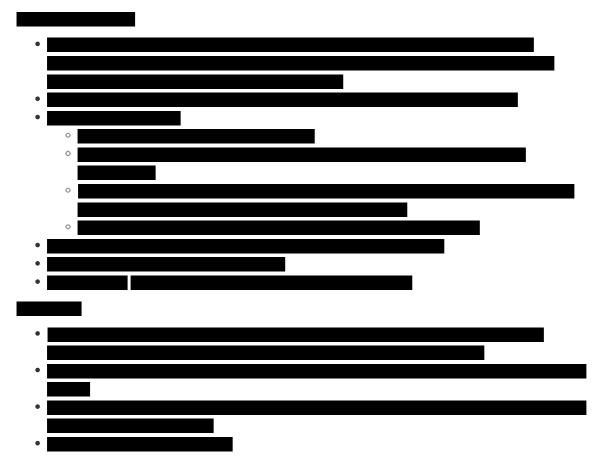
3. Theme: RKE

SB shared the slides in the pack

REF : couple of interesting policy updates:

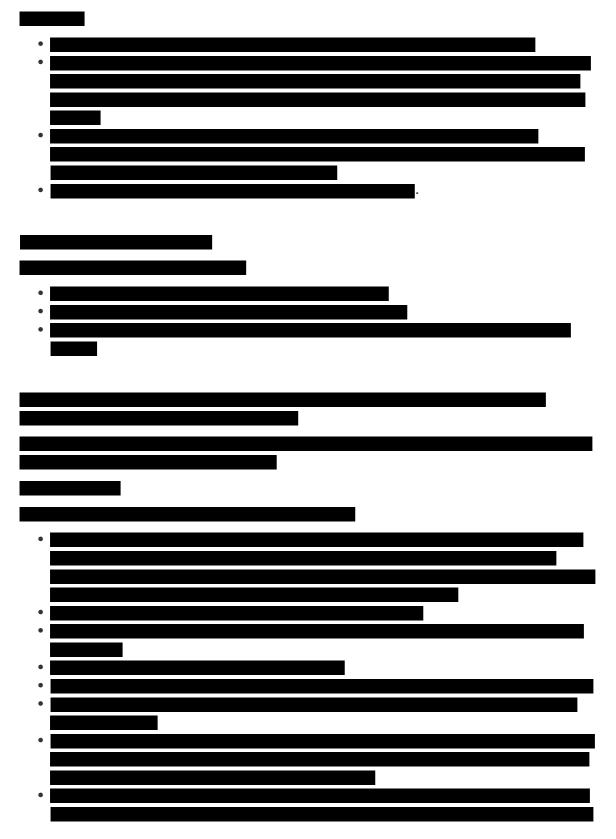
- A pilot project has been launched to develop a shortlist of indicators to be used to evidence and support People, Culture and Environment submissions. At this stage, it is a little vague and there is no guidance. They are inviting institutions to take part in the project but it is likely that we will decline the invitation and wait until the report is out in the summer of 2025 when there will be a better steer on what is required.
- UKRI Research culture initiatives in the UK report (published 18th Jan)

REDACT



- There is an update on the Research blog this week (and on BU intranet)
- New Intention to Bid form to be released in February (comms imminent).
- Pre- and post-award processes mapped and RACI complete.
- Fast Track Policy for consultancy and contract research under review. Further work to be done on costings to improve transparency and the clarify the hard-lines. Now with Finance for review.
- Peer Review Policy undergoing further consideration following review.
- BEKE contracts to be renewed.

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	who are.



4. Break

5. Programme heat map

To be discussed at a separate meeting ahead of a discussion with ULT 7th Feb 23.

2024-01 Portfolio review.pdf

🕒 Portfolio Heatmap - Jan 2024.pdf

6. Departmental reviews

Departmental reviews 23-24 30th January 2024.pdf

Discussion

Susie, Keith And Shelley, And Russell

6.1. Design and Engineering

Christos Gatzidis, Carly Stewart, Clive Hunt, Diogo Montalvao, Bryce Dyer and Young Hun Lim joined the meeting.

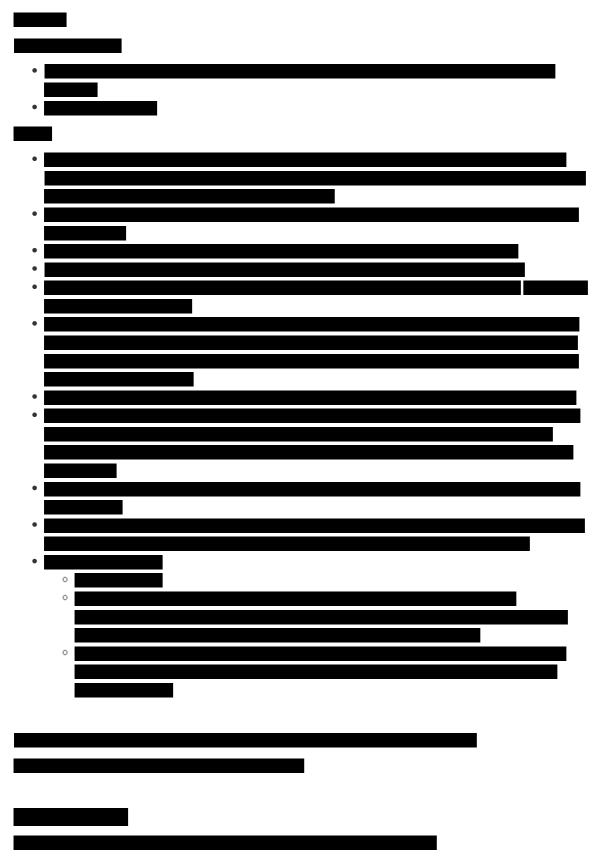




All were thanked for an informative and positive update.

6.2. Archaeology and Anthropology

Derek Pitman and Eileen Wilkes joined Christos and Carly.



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- ST commended the department for the number of PT contact points they have achieved the pedagogical underpinning is really good, the PTs are approachable and constantly offer 1:1 support and the success of the department in this respect stands out.
- Further refresher training is planned to further empower the PTs.

All were thanked for an informative and positive update.

7. Items for approval or note

7.1. KPI report

No issues were flagged.

🕒 KPI 2024-02 Board Report.pdf

Information Susie Reynell

7.2. Board papers for 9th February

• Fees delegation: SR to prepare 1-page paper to delegate responsibility for non-UK fee setting to UET.



7.3. Committee minutes to note

There were no comments on the minutes.

7.3.1. External Engagement Management Committee

Meetings held bi-monthly. Minutes for September and November 23 and January 24 attached. Next Tuesday 26th March.

EE Engagement Plan Nov 2023.pdf

🕒 External Engagement Management Group Meeting Minutes. 19.09.23.pdf

External Engagement Management Group Meeting Minutes. 21.11.23.pdf

EE Activity Planner DEC 2023.pdf

A Minutes. External Engagement Management Group Meeting 16.01.24.pdf

8. Standing item: reportable events

Reportable events update

There were no new reportable events noted.

JF to include Reportable Events on the agenda for the meeting with the Deans

9. Future Meetings

REDACT

UET 6th Feb 24.pdf

10. AOB

Discussion

Chair

Note

Chair

Chair

10.1. Coroners Inquest - Southampton

Following a death by suicide at Southampton, ST reported that it is vital staff are trained in mental health and that we keep strong records. We are already doing a lot but we need to pick up the pace. It is becoming clear that universities will be required to work much more like schools with regard to pastoral care. It is crucial that we notice mental health issues.

The ruling from Bristol High Court is still awaited.

ACTION: ST to lead on this and follow up with Kerry.

10.1.1. Sustainability Committee

SB reported that BU has signed up to the UK Consortium on Sustainable Research. There is no cost or liability - it is just a good network to be part of.

Information

Shelley Thompson

Information

Sarah Bate